

USER MANUAL PROJECT MONITORING



اونيورسيتي مليسيا قهغ السلطان عبدالله
UNIVERSITI MALAYSIA PAHANG
AL-SULTAN ABDULLAH

1

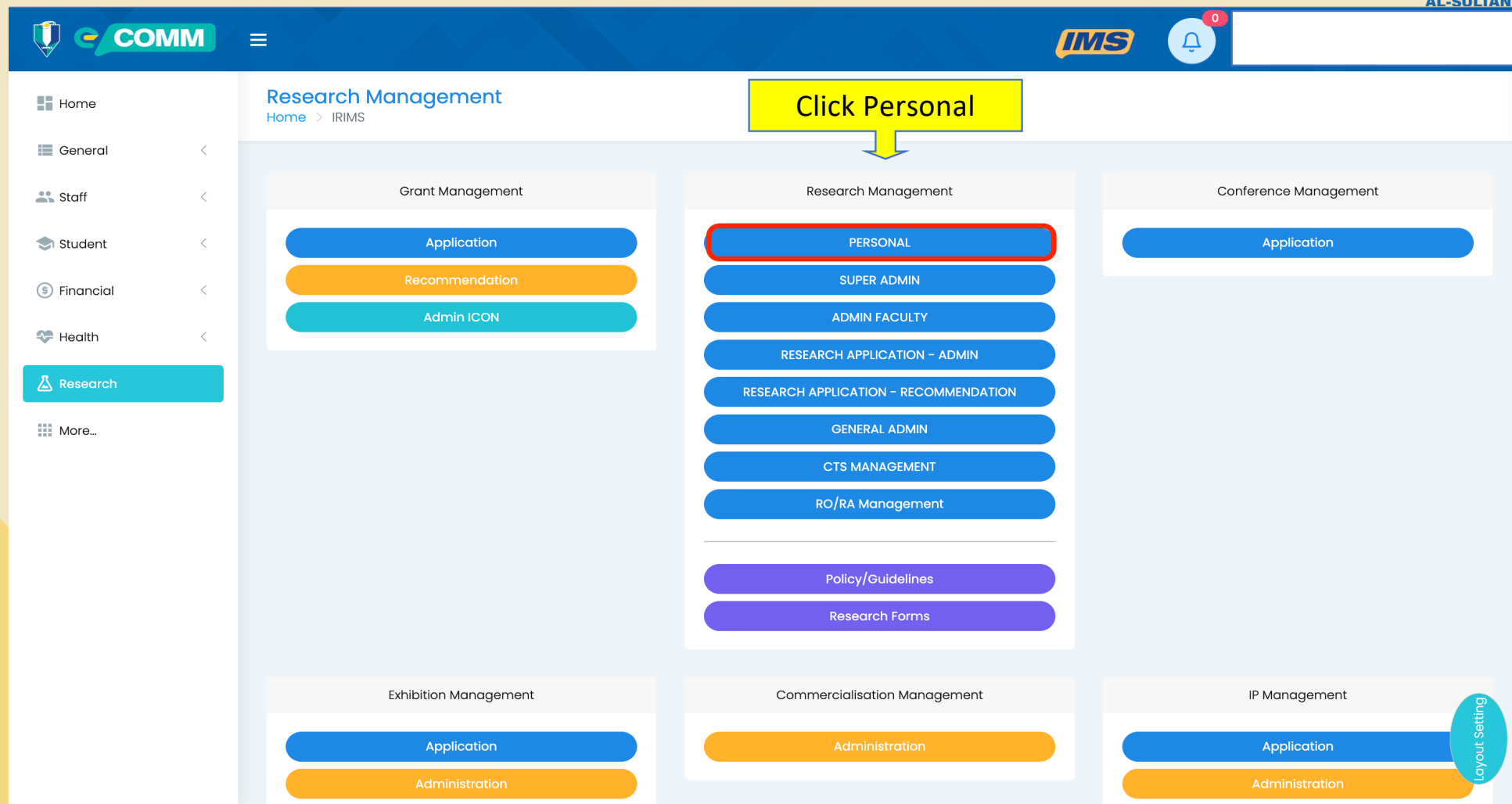
USER MANUAL PROGRESS & FINAL REPORT





اوتيزر سيني مليسيا قمع السلطان عبدالله
UNIVERSITI MALAYSIA PAHANG
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1. Log in eCommunity
2. Click Research

The screenshot displays the eCommunity portal interface. The top navigation bar includes the COMM logo, a menu icon, the IMS logo, a notification bell, and a search bar. The left sidebar contains a list of menu items: Home, General, Staff, Financial, Health, Research (highlighted with a red box and a yellow arrow), and More... The main content area features a grid of service icons: Approval, Announcement, Memo, Appointment, Apply Leave, Time Off, and eGL. Below this, there are three main sections: Appointment (Today, 20 Feb 2024 (Weekly Appointment)), News (Check out Our Latest News), and Events (Events @ UMP). The Appointment section shows a calendar view with dates Sun 18, Mon 19, and TODAY Tue 20. The News section features a large article titled 'UMPSA : 22 Tahun Kerlipan Gemilang' with a 'See more' button. The Events section lists two events: 'MAJLIS AMANAT NAIB CANSOLOR UMPSA TAHUN 2024' and 'SIRI TRANSFORMASI EKSEKUTIF PERDANA BIL.3/2024 - SKANDAL DI TEMPAT KERJA', both with 'See more' buttons. A 'Layout Setting' button is located in the bottom right corner.



COMM  **IMS**  0

Research Management
Home > IRIMS

Click Personal

Grant Management

- Application
- Recommendation
- Admin ICON

Research Management

- PERSONAL
- SUPER ADMIN
- ADMIN FACULTY
- RESEARCH APPLICATION - ADMIN
- RESEARCH APPLICATION - RECOMMENDATION
- GENERAL ADMIN
- CTS MANAGEMENT
- RO/RA Management
- Policy/Guidelines
- Research Forms

Conference Management

- Application

Exhibition Management

- Application
- Administration


Commercialisation Management

- Administration

IP Management

- Application
- Administration

Layout Setting



Sistem Maklumat Penyelidikan Universiti

UNIVERSITI MALAYSIA PAHANG

Jabatan Penyelidikan & Inovasi

Welcome

MOHD RUZAINI BIN HASHIM

> List of Research

> Download

Announcement

PENGEMASKINIAN LAPORAN AKHIR DALAM SISTEM MYGRANTS

PENGEMASKINIAN LAPORAN AKHIR DALAM SISTEM MYGRANTS

YH. Dato/ YBh...

More

PEMAKLUMAN:
PENCAPAIAN KPI BAGI
BAKAT (PROJEK
PENYELIDIKAN DP KPT)

TADBIR URUS DANA
PENYELIDIKAN KPT EDISI KELIMA
TAHUN 2022

4.5.2 BAKAT;

More

Choose project ID

Lists of Research Project As Principal Researcher (PI)

Project ID	Research Title	Start Date	End Date	Ext. Date	Status
RDU220201	TESTING MONITORING GRANT	01/01/2022	29/12/2023	-	Tamat (Laporan akhir dalam semakan)
RDU150201	KAJIAN PEMBANGUNAN INTEGRATED RESEARCH MANAGEMENT & INNOVATION SYSTEM (IRIMS) UMP	01/06/2015	31/05/2019	-	Selesai (Mencapai Sebahagian KPI)

Lists of Research Project As Co-Researcher



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Welcome
MOHD RUZAINI BIN HASHIM

RDU220201

Research Project Details

Project ID	RDU220201
Project Title	TESTING MONITORING GRANT
Project Category	Sains Tulen (Pure Science)
Project Status	Tamat (Laporan akhir dalam semakan)
Start Date	01/01/2022
End Date	29/12/2023
Extension Date	-

Lists of Researcher for RDU220201

No	Staff ID	Staff Name	Start Date	End Date	Position
1	0510	MOHD RUZAINI BIN HASHIM	01/01/2022	31/12/2024	Ketua
2	01876	DINA DIYANA BINTI RASTAM TAN	-	-	Ahli

Lists of External Researcher / Collaborator for RDU220201

Research Project Financial Info

Vote	Approved (RM)	Received (RM)	Expenditure (RM)	Balance (RM)
- SALARY & WAGES	10,000.00	10,000.00	0.00	10,000.00
21000 - TRAVEL & TRANSPORTATION	9,000.00	9,000.00	0.00	9,000.00
22000 - TRANSPORTATION OF GOODS	0.00	0.00	0.00	0.00
23000 - COMMUNICATION & UTILITIES	0.00	0.00	0.00	0.00
24000 - RENTAL	0.00	0.00	0.00	0.00
26000 - SUPPLY OF RAW MATERIALS	0.00	0.00	0.00	0.00
27000 - RESEARCH MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00
28000 - MAINTENANCE & MINOR REPAIR SERVICES	0.00	0.00	0.00	0.00
29000 - SPECIAL SERVICES (CONFERENCE FEES <= 2500)	3,000.00	3,000.00	0.00	3,000.00
35000 - SPECIAL EQUIPMENT (NOT MORE THAN <= 40%)	0.00	0.00	0.00	0.00
Total (RM)	22,000.00	22,000.00	0.00	22,000.00

RESEARCH OUTPUT

Research Exhibition & Award Winning List

Publication List

Journal List

Conference List

Paper Title	Conference Name	Venue	Organizer	Level	Year
TESTING	TESTING	KLCC	UMP		2022
TESTING	HUY	VIRTUAL	UMP		2022

Research Intellectual Property List

Human Capital Development

Click Project
Monitoring

- > Research Application
- > Research Project Details
- > Research Output
- > Progress & Final Report (RMC Only)
- > **PROJECT MONITORING**
- > Evidence / Document
- > Evidence / Document
- > Download
- > Research Application



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UNIVERSITI MALAYSIA PAHANG

Welcome
MOHD RUZAINI BIN HASHIM

RDU200349

- > Research Summary
- > Research Type, FOR & SEO Update
- > View Research Proposal
- > Research Team
- > Research Abstract
- > Research Payment Details
- > Research Output
- > Progress & Final Report
- > Project Monitoring
- > Evidence / Document
- > Evidence / Document
- > Download
- > Research Application

PROJECT MONITORING

Research Project Details

Project ID	
Project Title	
Project Leader / PI	
Project Category	Sains Tulen (Pure Science)
Project Status	Sedang Berjalan
Project Duration	Start Date : 17/12/2020 End Date : 16/12/2022 Extension Date : -

- Click the **Progress Report/Final Report** tab, then refresh the page to avoid duplicate reports.
- To update the report, click the **Edit** button.

List of Project Progress

[Progress Report](#)
[Final Report](#)

List of Project Progress

#	Report Type	Enter Date	Submission Date	Status
1.	PROGRESS REPORT	24-Jul-2023	03-Jan-2024	REVISED

[Edit](#)
[View](#)



Research Abstract


Refer proposal

Research Objective


Summary of Research Findings

Overall Comments/Problems/Constraints by Project Leader on the Research Summary and Future Plans

HOW TO CREATE MILESTONE



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UNIVERSITI MALAYSIA PAHANG



Past Requests

Overview

Progress Summary

Financial Info

Asset Info

Research Output

Research Achievement

Submit Report FINAL

IRIMS Grants Monitoring (FINAL)

Welcome, MOHD RUZAINI BIN HASHIM

PROJECT PROGRESS : 0.00%
BUDGET USED : 0.00%

Current Outcome

Type		KPI	Achievement
Talent	PhD Student	0	0
	Master Student	1	1
	Research Officer		
Publication	WoS Indexed Journal	0	
	Scopus Indexed Journal	2	
	Non Indexed Journal	0	
	Conference Paper (Indexed)	0	
	Conference Paper (Non Indexed)	0	
	Book	0	
	Book Chapter	0	
	Awards & Recognition	0	
	Intellectual Property	0	

Milestone

Research Activity

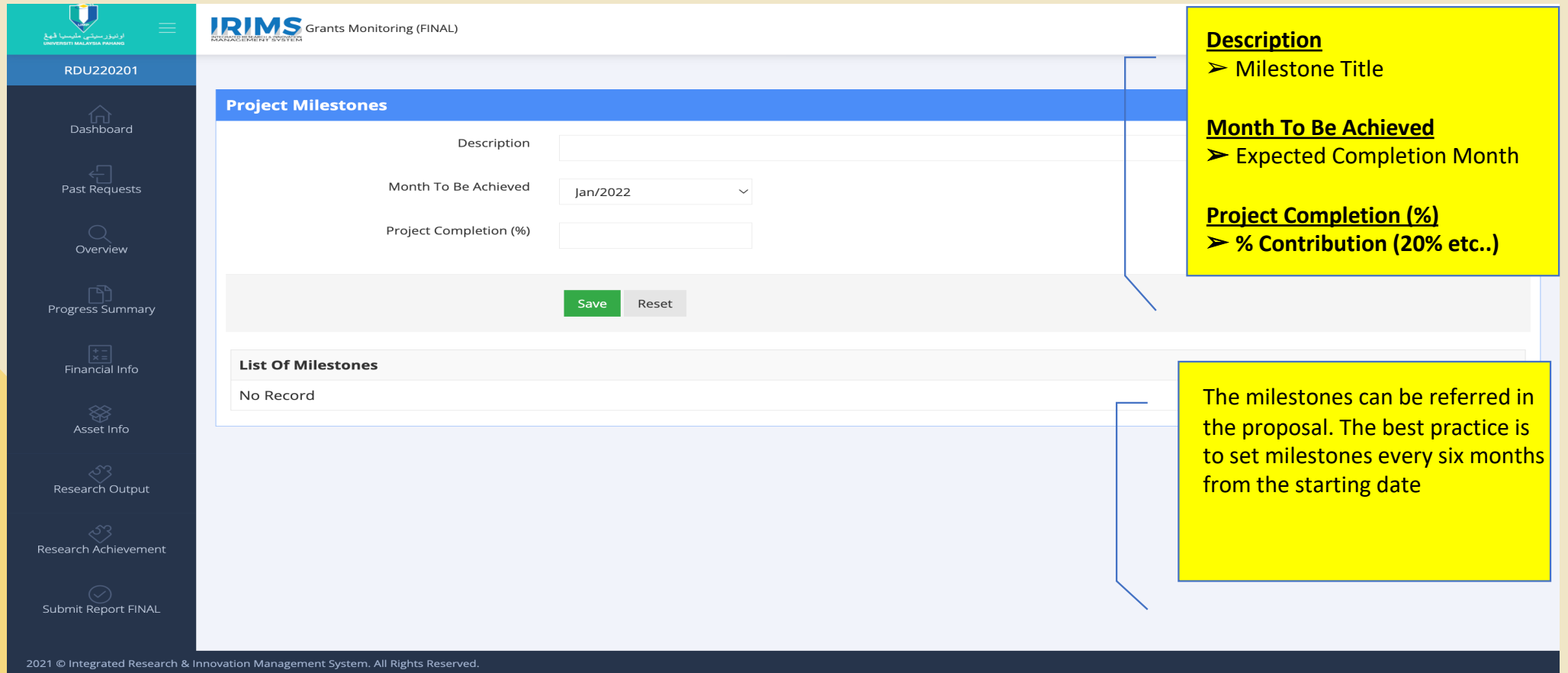
Click here

+ Update Milestone

Edit

Please upload document format (.docx / .pdf / .pptx / .xlsx) only.

HOW TO CREATE MILESTONE



The screenshot displays the IRIMS Grants Monitoring (FINAL) system interface. The left sidebar contains navigation links: Dashboard, Past Requests, Overview, Progress Summary (selected), Financial Info, Asset Info, Research Output, Research Achievement, and Submit Report FINAL. The main content area shows the 'Project Milestones' form with fields for Description, Month To Be Achieved (set to Jan/2022), and Project Completion (%). Below the form are 'Save' and 'Reset' buttons. A 'List Of Milestones' section shows 'No Record'. Two yellow callout boxes provide instructions: one for the form fields and another for the milestone list.

Description
➤ Milestone Title

Month To Be Achieved
➤ Expected Completion Month


Project Completion (%)
➤ % Contribution (20% etc..)

List Of Milestones
No Record


The milestones can be referred in the proposal. The best practice is to set milestones every six months from the starting date

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COMPLETED MILESTONE












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IRIMS Grants Monitoring (FINAL)
INTEGRATED RESEARCH & INNOVATION MANAGEMENT SYSTEM

Welcome, MOHD RUZAINI BIN HASHIM ▾

RDU220201

 Dashboard
 Past Requests
 Overview
 Progress Summary
 Financial Info
 Asset Info
 Research Output
 Research Achievement
 Submit Report FINAL

Project Milestones









Description

Month To Be Achieved ▾

Project Completion (%)

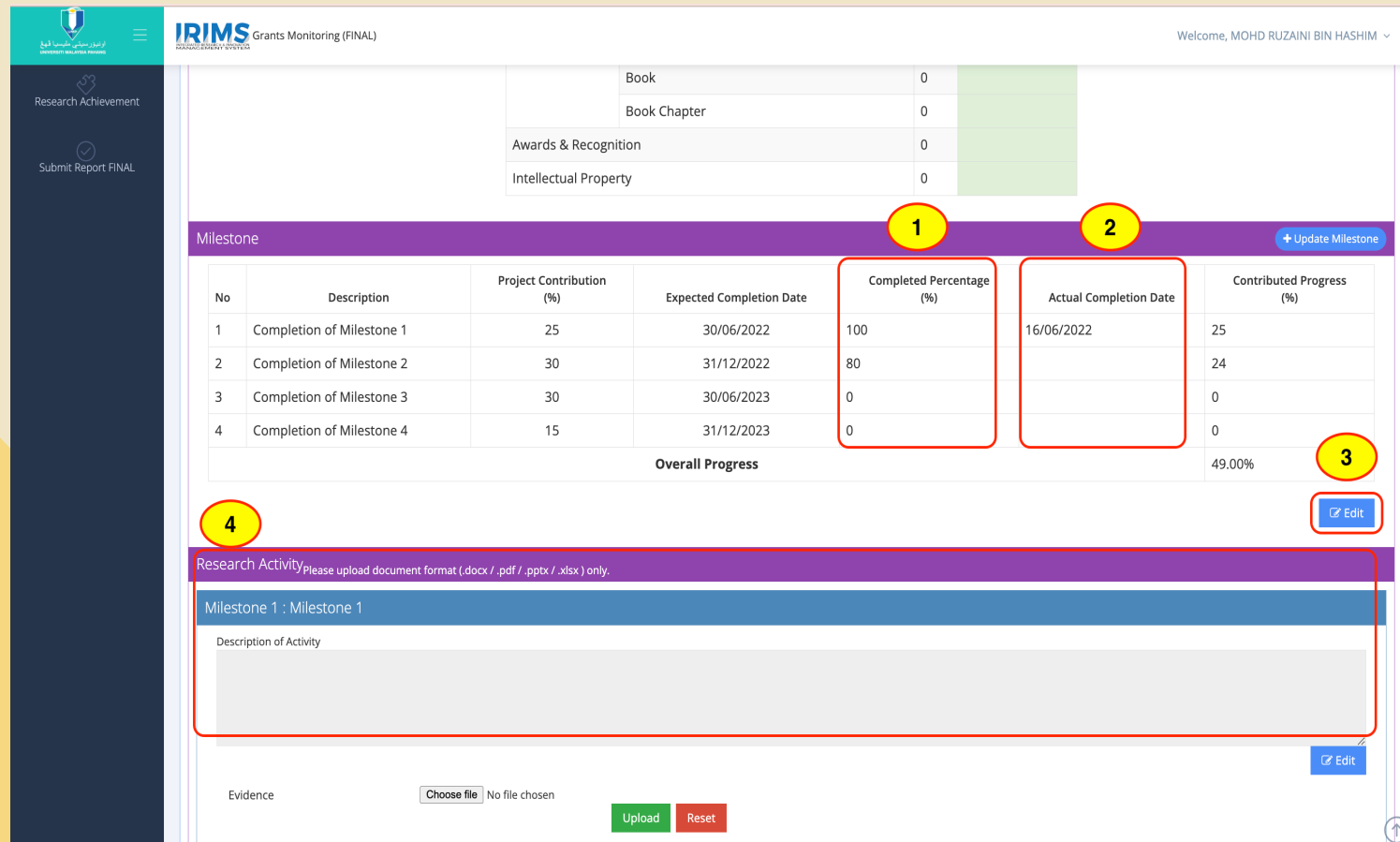
Save Reset

List Of Milestones

#	Description	Project Contribution (%)	Date	
1	Milestone 1	25	30/06/2022	 
2	Milestone 2	30	31/12/2022	 
3	Milestone 3	30	30/06/2023	 
4	Milestone 4	15	31/12/2023	 
Total Project Contribution (%)		100.00		

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HOW TO UPDATE MILESTONE



IRIMS Grants Monitoring (FINAL)

Welcome, MOHD RUZAINI BIN HASHIM

No	Description	Project Contribution (%)	Expected Completion Date	Completed Percentage (%)	Actual Completion Date	Contributed Progress (%)
1	Completion of Milestone 1	25	30/06/2022	100	16/06/2022	25
2	Completion of Milestone 2	30	31/12/2022	80		24
3	Completion of Milestone 3	30	30/06/2023	0		0
4	Completion of Milestone 4	15	31/12/2023	0		0
Overall Progress						49.00%

Research Activity: Please upload document format (.docx / .pdf / .pptx / .xlsx) only.

Milestone 1 : Milestone 1

Description of Activity

Evidence: No file chosen

1. Completed Percentage

➤ The completed percentage must be stated in percentile (e.g., 100%).

2. Actual Completion Date

➤ Add the actual completion date once the milestone is 100% completed

3. Edit Button

➤ To update the Completed Percentage and Actual Completion Date fields only.

4. Research Activity

➤ Evidence or supporting documents (e.g. technical report) are required to justify milestones that have reached 70% progress. Evidence or supporting documents should be separated to show the progress of each activity.

HOW TO UPDATE MILESTONE AFTER EXTENSION APPROVAL

Milestone

1

+ Add Milestone

No	Description	Project Contribution (%)	Expected Completion Date	Completed Percentage (%)	Actual Completion Date	Contributed Progress (%)
1	Completion of Milestone 1	25	30/06/2022	100	16/06/2022	25
2	Completion of Milestone 2	30	31/12/2022	80		24
3	Completion of Milestone 3	30	30/06/2023	0		0
4	Completion of Milestone 4	15	31/12/2023	0		0

Project Milestones

Description

Milestone 4

Month To Be Achieved

Dec/2023

3

Project Completion (%)









15

4

Update

Reset

List Of Milestones

#	Description	Project Contribution (%)	Date	
1	Milestone 1	25	30/06/2022	 
2	Milestone 2	30	31/12/2022	 
3	Milestone 3	30	30/06/2023	 
4	Milestone 4	15	31/12/2023	  2
Total Project Contribution (%)		100.00		

Step 1 : Add Milestone




Step 2 : Edit (Choose Last Milestone)



Step 3 : Choose New End Date (Month To Be Achieved)



Step 4 : Update



IRIMS Grants Monitoring (FINAL)

MANAGEMENT SYSTEM

Automatically updated

RDU190144

Dashboard

Past Requests

Overview

Progress Summary

Financial Info

Asset Info

Research Output

Research Achievement


Monitoring > Assets

ASSETS

No	Voucher No	Payment Date	Asset Code	Asset Details	Description	Amount (RM)
1	PB108(R)-1904-0002	24/04/2019	FKP1000-PB108(R)-1904-0002-00003	Komputer Notebook	Membekal Dan Menghantar Peralatan Serta Bahan Pakai Habis Untuk Kegunaan RDU190144 - Blood Pressure Monitor And Pulse, Oximetry Software, High Speed HP Processor, Extension Cable, Finger Clip Sensor & Blood Pressure Cuff Adult Large	9,850.00
2	PB108(R)-1904-0002	24/04/2019	FKP1000-PB108(R)-1904-0002-00003	Komputer Notebook	Membekal Dan Menghantar Peralatan Serta Bahan Pakai Habis Untuk Kegunaan RDU190144 - Blood Pressure Monitor And Pulse, Oximetry Software, High Speed HP Processor, Extension Cable, Finger Clip Sensor & Blood Pressure Cuff Adult Large	3,500.00
3	PB108(R)-1904-0002	24/04/2019	FKP1000-PB108(R)-1904-0002-00003	Komputer Notebook	Membekal Dan Menghantar Peralatan Serta Bahan Pakai Habis Untuk Kegunaan RDU190144 - Blood Pressure Monitor And Pulse, Oximetry Software, High Speed HP Processor, Extension Cable, Finger Clip Sensor & Blood Pressure Cuff Adult Large	4,500.00

No Record

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IRIMS Grants Monitoring (FINAL)

Monitoring > Research Output > Talent

Automatically updated

RDU190144

Dashboard

Past Requests

Overview

Progress Summary

Financial Info

Asset Info

Research Output

Research Achievement

TALENT

SUMMARY OF HUMAN CAPITAL DEVELOPMENT				
Talent	Number			
	On-going		Graduated	
	Citizen			
	Malaysian	Non Malaysian	Malaysian	Non Malaysian
PHD Student	0	0	0	0
Master Student	1	0	0	0
Total	1	0	0	0

Lists of Talent

No	Student ID	Student Name	Faculty	Ic / No Passport	Type	Evidence
		DOOR LIZA BINTI SIMON	FTKPM	851120015772	SPPS	<div>1-View (032019)</div> <div>2-View (022020)</div> <div>3-View (012021)</div>

Evidence of Graduation (Graduation letter)


No Record

Talent

Publication

Intellectual Property

Others



IRIMS Grants Monitoring (FINAL)

IRIMAS GRANTS MONITORING SYSTEM

How to update publication

RDU220201

Dashboard

Past Requests

Overview

Progress Summary

Financial Info

Asset Info

Research Output

Research Achievement

Submit Report FINAL

Monitoring > Research Output > Publication

PUBLICATION

+ Add New Publication

Publication	KPI	Submitted	Achievement
WoS Indexed Journal	0	0	
Scopus Indexed Journal	2	0	
Non Indexed Journal	0	0	
Conference Paper (Indexed)	0	0	
Conference Paper (Non Indexed)	0	0	
Book	0	3	
Book Chapter	0	0	

Title	Journal/Book	Type	Year	Status	Submission Date

https://ecomm.ump.edu.my/cms/smpu/monitoring/MonitorHome.jsp?action=publication_info&app=2539

No Publication Record

Add Research Publication


Type	BOOK
Status	PUBLISHED
Title	
Journal Name	
Authors Name	
Publisher	
Indexing Body	[Select]
Indexing Body (Others : Please Specify)	
Publication Year	
ISBN / ISSN	
DOI	
Impact Factor	(Example: https://doi.org/10.15282/jmes.11.4.2017.11.0277)
Quartile	[Select]
Volume	
Page Number	
Issue	
Full Paper With Acknowledgement	<input type="button" value="Choose file"/> No file chosen
Required to upload a screenshot from the publication for Indexing Body verification status	<input type="button" value="Choose file"/> No file chosen

Save

Reset

Researchers can update publications here.





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RDU1803128

Dashboard

Past Requests

Overview

Progress Summary

Financial Info

Asset Info

Research Output


Research Achievement

IRIMS Grants Monitoring (FINAL)

Monitoring > Research Output > Intellectual Property

INTELLECTUAL PROPERTY

List Intellectual Property

List Of IP				
#	Invention	Type	Patent No	Evidence
1	ULTRATHIN SILICON-POLYMER INFRARED (IR) FRESNEL LENS	Patent	PI 2020005787	

Talent

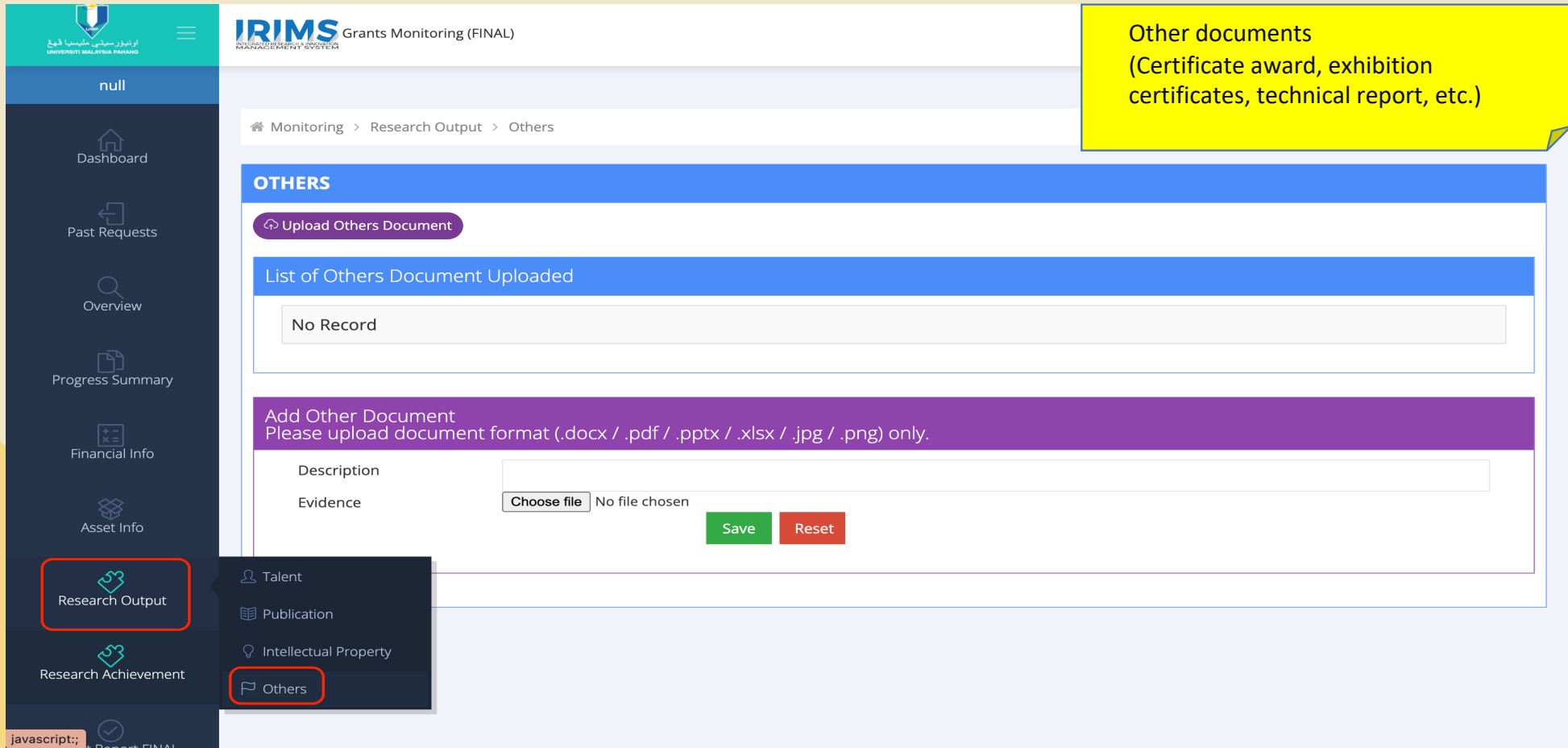
Publication

Intellectual Property

Others

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Automatically updated



The screenshot displays the IRIMS Grants Monitoring (FINAL) system interface. The left sidebar contains navigation options: null, Dashboard, Past Requests, Overview, Progress Summary, Financial Info, Asset Info, Research Output (highlighted with a red box), and Research Achievement. The main content area shows the 'OTHERS' section under the path 'Monitoring > Research Output > Others'. A yellow callout box points to the 'OTHERS' section with the text: 'Other documents (Certificate award, exhibition certificates, technical report, etc.)'. The 'OTHERS' section includes an 'Upload Others Document' button, a 'List of Others Document Uploaded' section showing 'No Record', and an 'Add Other Document' form. The form has a description field and an evidence field with a 'Choose file' button and 'No file chosen' text. Below the form are 'Save' and 'Reset' buttons. A sub-menu is visible under 'Research Output' with options: Talent, Publication, Intellectual Property, and Others (highlighted with a red box).

IRIMS Grants Monitoring (FINAL)

Monitoring > Research Output > Others

OTHERS

Upload Others Document

List of Others Document Uploaded

No Record

Add Other Document
Please upload document format (.docx / .pdf / .pptx / .xlsx / .jpg / .png) only.

Description

Evidence

Choose file No file chosen

Save Reset

Talent

Publication

Intellectual Property

Others

Final Only

Researchers are required to upload
Profile book, success story and update
Impact On Quintuple Helix

RESEARCH ACHIEVEMENT/SUMMARY

1. Download template of profile book (final) and success story

Download for template here :
1. Template Profile Book (Final)
2. Template Success Story

2. Upload Profile Book (Final)



Choose file No file chosen
Save Reset

#	Filename	
1	PGRS190379 - FINAL REPORT REPORT.doc	 
2	15082023 ahmad shahrizan abdul ghani FINAL REPORT submitted.doc	 

3. Success Story (Research Infographic)

Upload document type of pdf/jpg/ppt/pptx only

Choose file No file chosen
Save Reset

#	Filename	
1	PGRS190379 - SUCCESS STORY RDU.pptx	 
2	P.19003 Project Closure Notification-UMP (1).pdf	 

4. Impact on Quintuple Helix (University, Government, Industry, Society, Environment)

Pas Requests

Overview

Progress Summary

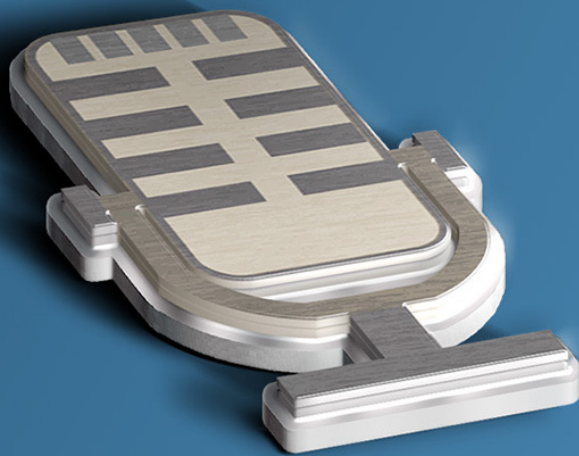
Financial Info

Asset Info

Research Output

Research Achievement

Submit Report FINAL



THANK YOU